



**Thesis Submission Checklist:**

	<b>YES</b>	<b>NO</b>
1. I have read, and am in compliance, with the SGS and IMS <i>Thesis Preparation Guidelines</i> ( <a href="https://ims.utoronto.ca/exams-and-program-completion-guidelines/">https://ims.utoronto.ca/exams-and-program-completion-guidelines/</a> )	<input type="checkbox"/>	<input type="checkbox"/>
2. All the following defense documents have been submitted to IMS a minimum of 6 working weeks for MSc and 9 weeks for PhD before the scheduled exam	<input type="checkbox"/>	<input type="checkbox"/>
(i) Unbound copy of thesis		
(ii) Updated CV		
(iii) Thesis defense form with agreement from examiners for date		
(iv) Final PAC report		
3. My thesis conforms to the IMS standard length requirements:		
MSc: >100 pages excluding references	<input type="checkbox"/>	<input type="checkbox"/>
PhD: Typically 150-300 pages excluding references		
4. My thesis conforms to SGS and IMS guidelines for font size (10-12 point), line spacing (1.5 spacing - except for the abstract which is double spaced)	<input type="checkbox"/>	<input type="checkbox"/>
5. My thesis contains the following sections in the following recommended order (for suggested content and page amounts see <i>Thesis Preparation Guidelines</i> ):		
Title Page -----	<input type="checkbox"/>	<input type="checkbox"/>
Abstract -----	<input type="checkbox"/>	<input type="checkbox"/>
Table of Contents -----	<input type="checkbox"/>	<input type="checkbox"/>
Acknowledgements -----	<input type="checkbox"/>	<input type="checkbox"/>
Statement of Contributions -----	<input type="checkbox"/>	<input type="checkbox"/>
List of Abbreviations (alphabetical order) -----	<input type="checkbox"/>	<input type="checkbox"/>
List of Figures (titles should be short and self explanatory) -----	<input type="checkbox"/>	<input type="checkbox"/>
List of Tables (titles should be short and self explanatory) -----	<input type="checkbox"/>	<input type="checkbox"/>
Chapter 1 (showing a comprehensive literature review and mastery of the subject leading to clearly stated research aims and hypotheses) -----	<input type="checkbox"/>	<input type="checkbox"/>
Subsequent separate chapters for Methods, Results and Discussion appropriate for the chosen format of the thesis (i.e., "traditional format" or "paper format" as described in the <i>Thesis Preparation Guidelines</i> ) -----	<input type="checkbox"/>	<input type="checkbox"/>
Conclusions -----	<input type="checkbox"/>	<input type="checkbox"/>
Future Directions -----	<input type="checkbox"/>	<input type="checkbox"/>
References (NB: You should use the (Author, Year) style of referencing in the thesis so examiners can easily follow your sources) -----	<input type="checkbox"/>	<input type="checkbox"/>
NB: (1) All figures & tables throughout the thesis have a short title followed by an explanatory legend; (2) Any reproduced figures & tables have copyright permission	<input type="checkbox"/>	<input type="checkbox"/>

**Signatures:** \_\_\_\_\_  
MSc or PhD Candidate

\_\_\_\_\_  
Supervisor