

Institute of Medical Science 2023 Mel Silverman Mentorship Award Eligibility Criteria

Award Overview

Student Nomination Deadline:	March 3, 2023 by 11:59pm
Presentation of Award:	A plaque and formal recognition at the 2023 IMS Scientific Research Day Event on April 25, 2023.
Faculty Level:	Have an IMS Associate or Full appointment in the SGS
Results:	April 2023
Nomination Form:	You must submit the nomination form and required documents online .

Purpose

The Institute of Medical Science will annually present the Mel Silverman Mentorship award during Scientific Research Day. The purpose of the award is to recognize and celebrate an IMS faculty member who has served as an outstanding mentor and role model for graduate students, and who has contributed in a significant way to the IMS graduate program.

Eligibility to Apply

The nominee must:

- Be nominated by an IMS graduate student through the submission of an online nomination form
- Hold either an Associate or Full graduate faculty membership in the School of Graduate Studies, with the Institute of Medical Science

Nomination Process

Student nominators must:

- Submit the [nomination form](#) and required documents online by **March 3, 2023 at 11:59pm**
- Upload the required documents as **one combined PDF document** with the following file naming convention: CANDIDATE LAST NAME_CANDIDATE FIRST NAME_SILVERMAN2023
- Nomination letters should be addressed to the "IMS Selection Committee"

Resources:

Students needing assistance with writing their nomination letters can contact kyla.lee@mail.utoronto.ca

The required documents:

- Online nomination form (per candidate)
- Nomination Letter supporting the consideration of the candidate. Maximum 1 page.
- Candidate's most-recent curriculum vitae

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FAQ

Disclosure: This award is intended to celebrate a broad spectrum of faculty mentorship. An FAQ is provided below, as well as a nomination letter template upon request. Please feel free to reach out to student lead, Kyla Lee (kyla.lee@mail.utoronto.ca) for nomination letter assistance or sf.medscience@utoronto.ca if you have any additional questions.

1. Who should complete and submit the Mel Silverman Mentorship Award nomination to IMS?

Answer: IMS graduate students who wish to nominate a faculty member they feel exemplifies outstanding mentorship and contribution to the IMS graduate program should submit the [nomination form](#) and required documents online by **March 3rd at 11:59pm** with nomination letters addressed to the “IMS Selection Committee”. Please see the eligibility criteria and nomination process in this document above.

2. How can I confirm that the nominee holds an associate or full SGS appointment?

Answer: You can check the SGS listings of appointed graduate faculty [here](#) (<https://facultyandstaff.sgs.utoronto.ca/qfm/faculty-members-a-z/>)

3. Who were last year’s Mel Silverman Mentorship Award winners?

Answer: Click [here](#) for listing of previous winners.
<https://ims.utoronto.ca/mel-silverman-mentorship-award>

4. Can students nominate a faculty member who has been nominated in the past, so long as they were not successful? And if so, how many times? If I am nominating the same person next year, do I need a nomination letter?

Answer: Yes, previous nominees can be nominated again. There is no limit to the number of times a faculty member can be nominated. It is not necessary but strongly recommended to provide an updated nomination letter for each nomination year.

5. What do students need to provide?

Answer: They need to submit their nomination application [online](#) and provide the candidate's CV, as well as a letter of support (1 pg max) describing why the candidate should be considered for the award. For an example of a letter of support, please contact kyla.lee@mail.utoronto.ca

6. Can students nominate more than one faculty member?

Answer: Yes, but 1 application form per candidate should be submitted. For example, if you wish to nominate two faculty members you will need to submit two separate application forms.

7. Should students let the candidate know they are being nominated?

Answer: You may notify them, but IMS will notify them as well.

8. Does the candidate have to be the student’s supervisor?

Answer: No, they can be their supervisor, co-supervisor, PAC member or any SGS faculty member who has acted as a role model or mentor to them.

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9. When will the successful nominees be notified?

Answer: IMS will email the successful candidates and their nominator(s) in April.

10. Does the student(s) who nominated the candidate have to attend Scientific Research Day?

Answer: It is not required but recommended so that they can congratulate their faculty member in person.

11. How specific should I be in my nomination letter about the experiences I've had with the nominee?

Answer: Be as specific as possible! Give explicit examples and write like you are telling a story. See the nomination letter template for examples. The nomination letter should be **maximum one page long**.